



**Meeting Minutes**  
**San Mateo Consolidated Fire Department**  
**Board of Directors Regular Meeting**  
**Wednesday, March 19, 2025 – 5:30 P.M.**  
**Hybrid Remote Teleconference Meeting**  
**Foster City EOC**

**1. OPENING**

The meeting was called to order at 5:42 p.m. by Board Chair Mates

**1.1. Call to Order & Determination of a Quorum**

**1.2. Pledge of Allegiance**

**1.3. Roll Call**

**Board Members Present:** Newsom, Jimenez, Mates

**Board Members Absent:** None

**2. AGENDA CHANGES**

None

**3. PUBLIC COMMENT**

None

**4. CONSENT**

Board Chair Mates asked if there was any public comment on this item, which there was not. Vice Chair Newsom moved to approve the Consent calendar; Board Member Jimenez seconded. The Board Secretary took a roll call vote, and the Consent calendar items were approved 3-0.

**5. NEW BUSINESS**

**Item 6.1 Receive a fiscal year 2024-25 Mid-Year Budget Update.**

Finance Budget Manager Renee Halcon presented the mid-year budget update. Key points included:

- General Fund: Started with \$1.3 million in fund balance. Revenue is projected to be \$52 million, an overage of \$2.9 million due to reimbursements for mutual aid deployments. Expenditures are projected at \$52.6 million, with a \$3.7 million overage due to overtime and worker's compensation costs. The projected ending fund balance is \$700,000.
- Fire Protection and Life Safety Fund: Started with \$1 million in fund balance. Revenue and expenditures are expected to be \$3.4 million, resulting in a break-even year with no fund drawdown.
- The department will continue monitoring funds and may seek an appropriation request in the proposed budget.

Board members discussed state reimbursement processes for mutual aid and concerns about funding adjustments to cover increasing costs. It was noted that worker's compensation cases have contributed

significantly to budget challenges. The department has implemented measures such as adjusted light-duty policies to mitigate costs.

Board Chair Mates asked if there was any public comment on this item, which there were none.

## **6. REPORTS AND ANNOUNCEMENTS**

Fire Chief Turturici provided an organizational update:

- Deputy Chief Retirement: Deputy Chief Marshall's last day will be March 29. A recognition event is planned for the April board meeting.
- New Deputy Chiefs: The department completed its deputy chief assessment, and two new appointments will be announced within the next week.
- Fire Hazard Severity Zone Maps: The long-awaited maps have been released with no significant surprises. A rollout and adoption plan is being finalized, with upcoming community outreach efforts.
- Fire Administration Office Move: The new fire administration office move-in is scheduled for March 24-25.
- Union Negotiations: Negotiations with Local 2400 (firefighters and captains) are ongoing, with updates to be discussed in a closed session.
- Website Updates: A new ADA-compliant website is under construction and expected to be completed soon.
- Operational Updates: Department operations remain steady, with overall call volume trends similar to the previous quarter.
- The next board meeting is planned to be held at the new facility at 2121 South El Camino, San Mateo.

## **7. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

None

## **8. CLOSED SESSION**

The Fire Board adjourned to Closed Session at 5:56 p.m. General Counsel Christina Bellardo reported out from Closed Session, indicating that a written report describing any reportable action will be prepared and will be included in the meeting packet for the next Board meeting.

## **9. ADJOURNMENT**

The Board meeting was adjourned at 6:52 p.m.